

IMPORTANT DATES FOR PREPERATION OF BACHELOR THESIS
STUDY YEAR: 2019./2020.

Activity	Time period
Informing ITF 4th year students (Bachelor thesis preliminary information).	September
Selection of topic for Bachelor Thesis and Supervisor (Interviews).	September
Submission of topics for Bachelor Thesis and name of supervisor to Bachelor Thesis Coordinator, Jelena Dorodova jelena.dorodova@llu.lv (electronically free form).	October 02, 2019
Submission of the Bachelor's Thesis topic, aim and tasks (special form available in faculty website) to the Bachelor's Thesis Coordinator (electronic form).	November 01, 2019
Approval of the Bachelor thesis topic, aim and tasks (electronic form) with the head of the department, the director of the study program and the chairman of the professional study program. Performed based on submitted electronic form.	until November 14, 2019
Approval of Bachelor thesis topic, aim and tasks at the meeting of Department of Computer Systems.	until December 02, 2019
Submission of Bachelor Thesis version 1 (must include title page, introduction, table of contents, outline of one chapter (theoretical or practical part - minimum at least 12-15 pages), list of references). Draft in electronic format is submitted to LLU e-study system, course InfT4032, 2 CP. Draft is reviewed by assigned reviewer and graded (pass/not pass).	January 02, 2020
Reviewing of submitted draft papers	until January 10, 2020
Submission of printed and signed bachelor thesis topic, aim and task forms to the clerk of Department of Computer Systems.	February 10, 2020
Submission of 1 page short thesis (main research findings) of bachelor paper to the coordinator of bachelor thesis. Thesis can be published in separate book and can be presented in LLU student conference.	March 13, 2020
Selection of preferred pre-defence date from available dates using LLU e-study system.	March 19, 2020
Pre-defence of bachelor's papers (draft of the paper and presentation material must be submitted to the LLU e-study system). Decision by the director of the study program on the publication of short theses and readiness of final thesis. Pre-defence must be passed with grade "pass" to allow student access the defence of final thesis.	March 30 – April 03, 2020
Decision to recommend a bachelor thesis (paper) for defence.	April 27 – May 08, 2020
Submission of a fully completed printed (signed) and electronic version of the Bachelor thesis (paper) to the secretary of defence committee.	May 13, 2020
Students' application (registration) for the defence of the paper in person at the moment of final version submission.	May 13, 2020
Department's recommendation for the Dean to recommend a bachelor thesis for defence (must be submitted final version of bachelor thesis with approval (signature) by supervisor).	May 8, 2020
Receiving written feedback from bachelor thesis supervisor.	May 13 – May 22, 2020
Bachelor paper reviewing by official reviewers.	May 13 – May 22, 2020
Defence of bachelor thesis.	May 25 – June 5, 2020